

# **CSIG PRIORITY ISSUES**

## **Jan./Feb. 1999**

### **Issue 1: Chemical Safety as a part of Integrated Safety Management (ISM)**

#### **Issue 1-1: DOE Chemical Safety Guide**

##### ***Description of Issue:***

Chemicals are an integral part of many operations Conducted at the Department of Energy (DOE), yet DOE's current guidance for Integrated Safety Management (ISM) does not specifically address chemical safety.

Lack of clear DOE guidance for integrated safety management of chemical activities at DOE sites is likely to result in ISM systems and their implementation that inadequately manage chemical hazards. Of special concern are chemical hazards that are not covered by the Process Safety Management (PSM), Risk Management Plan (RMP), or Laboratory Safety rules. Many DOE chemical operations fall in this "gray area" having chemical hazards not covered by current regulations. Questions of adequate resources, well-implemented management processes, needed documentation, a defined process for chemical work authorization agreements, and trained staff for the proper planning, analysis, control, and conduct of chemical work, need to be answered via a fully coordinated guide. The guide will provide information, procedures, and tools related to safety management of chemical hazards that when adapted to and integrated in a site's ISM systems will strengthen the system's to adequately address chemical hazards not covered by law.

##### ***Issue 1-1 Champion and Team Members:***

###### **Champion:**

Kenneth Murphy, EH-52 [301-903-9514] [kenneth.murphy@hq.doe.gov](mailto:kenneth.murphy@hq.doe.gov)

###### **Champions of Other Closely Related Issues:**

Eric Shogren, WSMS

Gordon Miller, LLNL  
Ingle Paik, WSMS

**Team Members:**

*Writing Team:*

Ken Murphy, DOE-EH, (301) 903-6514, [kenneth.murphy@hq.doe.gov](mailto:kenneth.murphy@hq.doe.gov)  
Gail Kleiner, DOE-EH, (301) 903- 5601, [gail.kleiner@eh.doe.gov](mailto:gail.kleiner@eh.doe.gov)  
Mike Shannon, M.Chew & Associates,  
Other Team members ... please indicate your interest

*Team:*

Lydia Boada-Clista, (937) 865-4164, [Lydia.Boada-Clista@em.doe.gov](mailto:Lydia.Boada-Clista@em.doe.gov)  
Doug Craig, WSMS-SRS (803) 502-9640, [doug.craig@wsms.com](mailto:doug.craig@wsms.com)  
Jeff Cravens, DOE Y-12, (423) 576-3148, [cravensjk@ornl.gov](mailto:cravensjk@ornl.gov)  
Douglas Dearolph, DOE-SR, (803) 725-9607, Fax: (803) 725-7688,  
[dj.dearolph@srs.gov](mailto:dj.dearolph@srs.gov)  
Dick Englehart, DOE HQ, EH-31, (301) 903-3718,  
[richard.Englehart@hq.doe.gov](mailto:richard.Englehart@hq.doe.gov)  
Sarah Hartson, DOE Y-12, (423) 241-6446, [uhv@ornl.gov](mailto:uhv@ornl.gov)  
Paul Krupin,, DOE-RL (509) 372-1112, [Paul\\_J\\_Krupin@rl.gov](mailto:Paul_J_Krupin@rl.gov)  
Bill Lussie, DOE-OAK, (925) 423-4175, Fax: (925) 522-5457,  
[bill.lussie@oak.doe.gov](mailto:bill.lussie@oak.doe.gov)  
Ann Pendergrass, LANL,  
David Quigley, INEEL, (208) 526-0046, [dq1@inel.gov](mailto:dq1@inel.gov)  
Dave Sheffey, LMES, (423) 576-8499, [shf@ornl.gov](mailto:shf@ornl.gov)  
Cory Wilkinson, LLNL, (301) 916-7721, Fax: (301) 916-7777,  
[wilkinson3@llnl.gov](mailto:wilkinson3@llnl.gov)

***Line Management Contacts:***

Active team members are requested to identify their management's names and addresses so that the team's coordinators can periodically report to their managers the status of the work and to request continued support of the team member's time and effort.

***Interactions with, & Assistance from Others:***

*To Be Determined....*

***Schedule of Deliverables, Decision Points:***

<b>Deliverables</b>	<b>Proposed Dates</b>
Draft Proposed Approach	2/99
Final Approach	3/99
CSO Approval of Outline	4/99
Draft Guide	6/99
<b>Final Coordinated Guide</b>	<b>10/99</b>

**Decision Points:**

*To Be Determined....*

## **Issue 1-2: Management Priority**

### ***Description of Issue:***

*This issue was combined with Issue 1-1, and the teams merged*

### ***Issue 1-2 Champion and Team Members:***

**Champion:**

Eric Shogren, WSMS, (803) 502-9683, [eric.shogren@wxsms.com](mailto:eric.shogren@wxsms.com)

**Team:**

Don Harvey, DOE/DP-45, (301) 903-7315, [don.harvey@dp.doe.gov](mailto:don.harvey@dp.doe.gov)  
Lori Ramonas, TRI, (509) 943-5319 (ext. 26), [lori\\_m\\_ramonas@rl.gov](mailto:lori_m_ramonas@rl.gov)  
Bill Westendorf, LINK, (301) 515-9654, [bill.westendorf@eh.doe.gov](mailto:bill.westendorf@eh.doe.gov)  
Lydia Boada-Clista, (937) 865-4164, [Lydia.Boada-Clista@em.doe.gov](mailto:Lydia.Boada-Clista@em.doe.gov)  
Shiv Seth, DOE-RL, (509) 376-8129, [shivaji\\_s\\_seth@rl.gov](mailto:shivaji_s_seth@rl.gov)  
Jennie Richardson, (505) 665-4163, [jarichardson@lanl.gov](mailto:jarichardson@lanl.gov)  
Melissa Cameron, LANL, (505) 665-7979, [mcameron@lanl.gov](mailto:mcameron@lanl.gov)  
Vishwa Kapila, EH-32, (301) 903-3639, [vishwa.kapila@eh.doe.gov](mailto:vishwa.kapila@eh.doe.gov)

## **Issue 1-3: Use of Relative Risk when Incorporating Chemical Safety into ISM**

### ***Description of Issue:***

Chemical hazards should be evaluated using qualitative probabilities and consequences. The results of this analysis could then be used during ISM process to ensure that all participants are aware of how likely an exposure is and what the outcome of the exposure would be. This knowledge would help the chemical users and chemical risk acceptance decision makers to focus on risk minimization. This could then be used as a method of comparison for radiological and chemical consequences which would allow an opportunity for equal rigor in the evaluation of consequences of radiological and chemical scenarios.

### ***Issue 1-3 Champion and Team Members:***

**Champion:**

Ann Schubert, [schubea@wv.doe.gov](mailto:schubea@wv.doe.gov)

Doan Hansen, BNL, (516) 344-7535, Fax: (516) 344-3284,  
[doan@bnl.gov](mailto:doan@bnl.gov)  
Hans Jordan, ITSC, (505) 872-1089, [hjordan@trail.com](mailto:hjordan@trail.com)  
Gordon Miller, LLNL, (925) 423-80565, [miller22@llnl.gov](mailto:miller22@llnl.gov)  
Jim Coy, LANL, (505) 667-5771, [cov\\_james\\_d@llnl.gov](mailto:cov_james_d@llnl.gov)  
Don Harvey, DOE/DP-45, (301) 903-7315, [don.harvey@dp.doe.gov](mailto:don.harvey@dp.doe.gov)  
John Piatt, PNNL, (509) 372-4244, [john.piatt@pnl.gov](mailto:john.piatt@pnl.gov)  
Ken Jaten, FDH, (509) 373-9027, [Kenneth\\_H\\_Jaten@rl.gov](mailto:Kenneth_H_Jaten@rl.gov)  
Raeanna Sharp-Geiger, LANL, (505) 665-0136, [raeanna@lanl.gov](mailto:raeanna@lanl.gov)  
David K. Seidel, LANL, (505) 667-8348, [dseidel@lanl.gov](mailto:dseidel@lanl.gov)

### ***Line Management Contacts:***

*Active team members are requested to identify their management's names and addresses so that the team's coordinators can periodically report to their managers the status of the work and to request continued support of the team member's time and effort.*

- For Ann Schubert: Linda Calderon, 10282 Rock Springs Rd., West Valley, NY, 14171  
Phone: 716-942-2345, fax: 716-942-4229, [calderl@wv.doe.gov](mailto:calderl@wv.doe.gov)

### ***Interactions with, & Assistance from Others:***

*To Be Determined....*

### ***Schedule of Deliverables, Decision Points:***

*To Be Determined....*

## **Issue 2: Chemical Safety Issues During Facility Transition**

### **Issue 2-1: Characterization of “legacies”**

#### *Description of Issue:*

No Champion identified – PROJECT DEFERRED

### **Issue 2-2: Available Expertise: Near Misses**

#### *Description of Issue:*

ISSUES 2-2 AND 7-2 HAVE BEEN COMBINED UNDER ISSUE 7-2

#### *Issue 2-2 Champion and Team Members:*

##### **Champion:**

David Quigley, INEEL, (208) 526-0046, [dq1@inel.gov](mailto:dq1@inel.gov)

##### **Team Members:**

Doan Hansen, SCAPA at BNL, (516) 344-7535 FAX (516) 344-3284,

<http://www.sepbnl.gov/scapa>

John Hoffmeister, Bechtel Jacobs (423) 574-0261, [ajh@ornl.gov](mailto:ajh@ornl.gov)

### **Issue 2-3: Management of Chemical Safety Basis**

#### *Description of Issue:*

NONE SUBMITTED AS YET...

#### *Issue 2-3 Champion and Team Members:*

##### **Champion:**

David Quigley, INEEL, (208) 526-0046, [dq1@inel.gov](mailto:dq1@inel.gov)

**Team Members:**

Sarah Hartson, DOE Y-12, (423) 241-6446, [uhv@ornl.gov](mailto:uhv@ornl.gov)  
Dick Englehart, DOE HQ, (301) 903-3718, [richard.Englehart@hq.doe.gov](mailto:richard.Englehart@hq.doe.gov)  
Shiv Seth, DOE-RL, (509) 376-8129, [Shivaji\\_S\\_Seth@rl.gov](mailto:Shivaji_S_Seth@rl.gov)  
Sarah Lane, LLNL, (925) 423-6360, [lane13@llnl.gov](mailto:lane13@llnl.gov)  
Charlotte van Warmerdam, LLNL, (925) 423-0223,  
[vanWarmerdam1@llnl.gov](mailto:vanWarmerdam1@llnl.gov)

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***Interactions with, & Assistance from Others:***

*To Be Determined....*

***Schedule of Deliverables, Decision Points:***

*To Be Determined....*

## **Issue 3: Chemical Safety in Laboratories**

### **Issue 3-1: Defining the latitude of the unassisted Principal Investigator (PI) to analyze hazards and select controls.**

***Description of Issue:***

Each lab would operate within an envelope. The basic envelope would be the precautions specified by the applicable CHP for that lab. The Principal Investigator (PI) would be free

- **Working with volatile materials with Occupational Exposure Limits <<50 ppm (from OSHA .1450, Appendix B)**
- **Working with solids with Occupational Exposure Limits <<50 micrograms per cubic meter, if aerosolized (PEL for Pb and Cd are 50 micrograms per cubic meter, for comparison that for Cu is 200 micrograms per cubic meter)**
- **Toxic hazards, TLV <<5 ppm (TLV-C for HCl), LD50 <<20 mg/kg (from HMIS health = 4), or LC50 <<50 mg per cubic meter [0.05 mg/l kg (from HMIS health = 4)]**
- **Reproductive hazards, teratogens, embryotoxins (from OSHA's requirement for additional precautions and various CHPs)**
- **Carcinogens (As above)**
- **Mutagens (by analogy to carcinogens)**
- **Moderate or high chronic toxicity (from .1450, Appendix A)**
- **High acute toxicity (As above)**
- **Pyrophoric**
- **Flash point <<0 deg. F (Flash points for ether, -49 deg. F, and gasoline, -50 deg. F, <<0 deg. F)**
- **Readily peroxidizable (this is available, the list would need to be disseminated)**
- **Water reactive**
- **Aerosolization of a solid or liquid by grinding, cutting, vaporization, etc.**
- **Substance governed by an OSHA substance specific registration or a state law or regulation for a specific chemical.**
- **NFPA or HMIS rating of 4 for health or reactivity**
- **Working in a confined space**
- **Voltage >600 V (common definition of high voltage where skin resistance is overcome)**
- **Radionuclide**
- **Pressurized air or gas >100 psig**
- **Liquid quantity IN USE at any time >5 gallons, other than water; liquid quantity IN STORAGE at any time >25 gallons, other than water.**
- **Scaling up quantity in use by 5 or more times.**
- **New type of instrumentation to obtain a Job Hazard Analysis**
- **Burning or pyrolyzing materials**
- **Any other known highly hazardous condition**

General CHP precautions would apply in other circumstances. If any of these conditions were found, then additional precautions would be specified by agreement between the experimenter and her/his ES&H people. Then the precautions for that lab would become the universal precautions specified in the CHP plus the special ones for the specific

by the revised precautions.

Introducing more hazards not covered by the universal precautions and subsequent changes would require revising the precautions for that lab/changing the envelope. At LLNL, this can be done by revising Safety Procedures or Hazard Assessments. At other places it could be accomplished by revising CHPs or the equivalents to Safety Procedures. A Safety Procedure is a document that specifies responsible parties, describes hazards, describes controls, and provides other supporting information. A Hazard Analysis is used to meet 29CFR1910.132 requirements for documenting why PPE is issued, but includes a place where all controls, such as engineering controls and safety showers/eyewashes, are listed.

### ***Issue 3-1 Champion and Team Members:***

#### **Champion:**

Gordon Miller, CIH, (925) 423-8036, fax (925) 422-5270,  
[miller22@llnl.gov](mailto:miller22@llnl.gov)

#### **Team Members:**

Melissa Cameron, LANL, (505) 665-7979, [mcameron@lanl.gov](mailto:mcameron@lanl.gov)  
Sharon Dossett, PNNL, (509) 376-4704, [sharon.dossett@pnl.gov](mailto:sharon.dossett@pnl.gov)  
Harvey Grasso, [harvey.grasso@oak.doe.gov](mailto:harvey.grasso@oak.doe.gov)  
Rebecca Hollis, LANL, (505) 667-1631, [rvhollis@lanl.gov](mailto:rvhollis@lanl.gov)  
Larry McLouth, LBNL, (510) 486-5286, [LDMcLouth@LBL.gov](mailto:LDMcLouth@LBL.gov)  
Raeanna Sharp-Geiger, LANL, (505) 665-0136, [raeanna@lanl.gov](mailto:raeanna@lanl.gov)  
Lia Stamoudis, DOE/CH (630) 252-2263, [Lia.Stadmoudis@ch.doe.gov](mailto:Lia.Stadmoudis@ch.doe.gov)  
Helena Whyte, LANL, (505) 667-2854, [Whyte\\_Helena\\_M@lanl.gov](mailto:Whyte_Helena_M@lanl.gov)

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### ***Interactions with, & Assistance from Others:***

*To Be Determined....*

### ***Schedule of Deliverables, Decision Points:***

*To Be Determined....*



## **Issue 3-2: Building Cooperative Relationships with Principal Investigators (PIs)**

### ***Description of Issue:***

NONE SUBMITTED AS YET...

### ***Issue 3-2 Champion and Team Members:***

#### **Champion:**

Monty Rosbach, PNNL, (509) 376-8367, [monty.rosbach@pnl.gov](mailto:monty.rosbach@pnl.gov)

#### **Team Members:**

John Piatt, PNNL, (509) 372-4244, [john.piatt@pnl.gov](mailto:john.piatt@pnl.gov)

### ***Line Management Contacts:***

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### ***Interactions with, & Assistance from Others:***

*To Be Determined....*

### ***Schedule of Deliverables, Decision Points:***

*To Be Determined....*

## **Issue 4: Chemical Information Management and Lessons Learned\***

\*(formerly entitled “Access to chemical safety and lessons learned information”)

### **ISSUE 4-1: Need for chemical management system “best practices” that supports the business plan and demonstrates cost effectiveness**

#### ***Description of Issue:***

As a part of the discussion during the November 1998 Chemical Safety Workshop on access to chemical safety and lessons learned information, the breakout group was concerned about the lack of a recommended, best practice, chemical management system. The group was concerned that all the components of a best practice management system would not be identified by some elements within the DOE complex.

In addition, after the best practice is identified, those professionals responsible for the health and safety program and mid-level line management would have the task of convincing senior line management that the program is needed and should be supported. To achieve this, the group believed that a recommended chemical management system should be accompanied with a supporting business plan that demonstrates the financial value of implementing the program. This business plan should demonstrate on a dollar basis the value of implementing a recommended chemical management system.

#### ***Issue 4-1 Champions and Team Members:***

##### **Champions:**

Steve Harris, LLNL (925) 422-2256, Fax: (925) 424-2119,  
[harris12@llnl.gov](mailto:harris12@llnl.gov)  
George Schlossnagle, HQ DOE/EH-52, (301) 903-9418,  
Fax: (301) 903-7773, [george.schlossnagle@hq.doe.gov](mailto:george.schlossnagle@hq.doe.gov)

##### **Team Members:**

Bill Adair, FDH, (509) 376-0428, [william\\_d\\_adair@rl.gov](mailto:william_d_adair@rl.gov)  
Mark Brynildson, SNL/CA (925) 294-3150, [mebryni@sandia.gov](mailto:mebryni@sandia.gov)  
Laurence G. Lee, INEL, [leelg@inel.gov](mailto:leelg@inel.gov)  
Gordon Miller, LLNL (925) 422-8026, [miller22@llnl.gov](mailto:miller22@llnl.gov)

Wendy Mosca, BNL, (516) 344-4935, [mosca@bnl.gov](mailto:mosca@bnl.gov)  
Walter Potter, ORNL, [uwp@ornl.gov](mailto:uwp@ornl.gov)  
Jane Powers, HQ DOE/EH413, (202) 586-7301,  
Fax: 202-586-3951, [jane.powers@eh.doe.gov](mailto:jane.powers@eh.doe.gov)  
Tim Stirrup SNL-Radian (505) 878-1013, [timothywstirrup@radian.com](mailto:timothywstirrup@radian.com)  
Bill Westendorf, HQ DOE, (703) 425-2933 or (703) 425-3311, Fax: (703) 425-  
2933, [bill.westendorf@email.eh.doe](mailto:bill.westendorf@email.eh.doe) or [will\\_west@msn.com](mailto:will_west@msn.com)  
Stephanie Woolf, DOE-ID (208) 526-2187, [woolfsa@id.doe.gov](mailto:woolfsa@id.doe.gov)

### ***Schedule of Deliverables, Decision Points:***

*To Be Determined....*

#### **Deliverables:**

The deliverables are expected to be guidelines which can be published and presented at an appropriate forum.

#### **Schedule and Decision Points:**

A proposed approach to resolving the issue consists of capturing and institutionalizing the best elements of chemical safety management, e.g., a directory of supporting elements which can be used by DOE field elements to ensure all components of a best practice system is identified. In addition, for each element or groups of elements, a business case needs to be developed which will demonstrate the financial advantages of implementing the practice.

The protocol and approach recently developed and applied at Hanford, which was briefly discussed at the Joint Chemical Safety Issues Workshop, Albuquerque, NM, November 1998, could provide a starting point for this work. In addition, the draft chemical management system discussed in under Issue 10 should be consulted. Issue 10-1, Championed by Bill Adair, FDR, Richland, WA, may be closely related. As such, Bill Adair and his team should be regularly consulted during this effort. In addition to sources within DOE, the chemical industry should be consulted. This can be achieved through the Chemical Manufacturers Association (CMA) and the Center for Chemical Process Safety (CCPS).

Specifically, CCPS is in the process of developing the business case for implementing a chemical management system. We should participate with this CCPS effort.

### ***Line Management Contacts:***

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### ***Interactions with, & Assistance from Others:***

*To Be Determined...*

Assistance will be needed to publish and distribute the proposed guidebook.  
Assistance will also be needed to implement recommended management procedures.

## **ISSUE 4-2: Use lessons learned throughout the ISM cycle and integrate into the work process.**

### ***Description of Issue:***

NONE SUBMITTED AS YET -- \*possible merge with Issue 6-2

### ***Issue 4-2 Champion and Team Members:***

#### **Champion:**

Helena Whyte, (505) 667-2854, [whyte\\_helena\\_m@lanl.gov](mailto:whyte_helena_m@lanl.gov)

#### **Team Members:**

Steve Wilson, WSRC, (803) 208-6608, [Steve.Wilson@srs.gov](mailto:Steve.Wilson@srs.gov)

Vickie Wheeler, DOE-SR (803) 725-0379, [vickie.wheeler@srs.gov](mailto:vickie.wheeler@srs.gov)

Rita Henins, LANL, (505) 665-6981, [rhenins@lanl.gov](mailto:rhenins@lanl.gov)

### ***Schedule of Deliverables, Decision Points:***

*To Be Determined....*

### ***Line Management Contacts:***

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### ***Interactions with, & Assistance from Others:***

## **Issue 5: Chemical Safety in Work Planning**

### **ISSUE 5-1: Further develop the draft Checklist/Guidance Document for chemical safety in Work Planning**

#### ***Description of Issue:***

Within the DOE complex, a chemical injury or exposure occurs once a month. This experience indicates that work planning, control, and execution still have problems in the area of chemical safety. Chemical hazards are often subtle and require a high degree of experience and training to identify and control. Guidance is needed to help planners and workers recognize and understand not only chemical hazards associated with the immediate task activities but also those interfacing hazards from the equipment and facility that may affect the work. A "work-in-progress" Chemical Work Planning (CWP) guide has been drafted to serve as a frame-work for discussion and improvement and has been posted on the EH-5 website for review and comment. It follows much of the format and adopts many of the features of the Hanford Automated Job Hazard Analysis User's Guide that applies to all hazards including chemical hazards. The CWP guide also incorporates best practices on chemical safety from the Rocky Flats' Job Hazard Analysis and the Job Hazards Checklist approach used by Idaho.

The purpose of this committee is to develop a model CWP guide to assist DOE sites in developing their own guides for controlling onsite chemical hazards in work activities or in performing "gap analysis" on their work planning process to improve their job hazard analysis and hazard control. This would be done by members of this committee familiarizing themselves with work planning practices at their respective facilities to provide "best practices" for the guide and by working within the committee to generate ideas to improve the guide. This includes committee members working with their site / other chemical safety personnel to help further develop the draft checklist of questions and guidance information to trigger further analysis and involvement of chemical experts.

#### ***Issue 5-1 Champion and Team Members:***

**Champion:**

Billy Lee, HQ DOE/EH-52, (301) 903-4884, Fax: (301) 903-7773  
[billy.lee@eh.doe.gov](mailto:billy.lee@eh.doe.gov)

**Team Members:**

Dave Anglen, DOE –AL, (505) 845-6171 Fax: (505) 845-4710, [danglen@doeal.gov](mailto:danglen@doeal.gov)  
Lydia Boada-Clista, DOE Ohio, (937) 865-4164,  
[Lydia.Boada-Clista@em.doe.gov](mailto:Lydia.Boada-Clista@em.doe.gov)  
Mark Brynildson, SNL, (925) 294-3150 Fax: (925) 294-6025, [mebryni@sandia.gov](mailto:mebryni@sandia.gov)  
Sheldon Coleman, Bechtel Hanford, (509) 376-8481,  
[Srcolema@ehi-erc.com](mailto:Srcolema@ehi-erc.com)  
Richard Farrell, DOE Carlsbad Area Office (WIPP), (505) 234-8318, Fax: (505) 234-7008, [farrelr@wipp.carlsbad.nm.us](mailto:farrelr@wipp.carlsbad.nm.us)  
Sarah Hartson, DOE-ORO/Y-12, (423) 241-6446 Fax: (423) 576-8010  
[hartsons@ornl.gov](mailto:hartsons@ornl.gov)  
Ken Jaten, Fluor Daniel Hanford, (509) 373-9027 Fax: (509) 373-0242,  
[Kenneth\\_H\\_Jaten@rl.gov](mailto:Kenneth_H_Jaten@rl.gov)  
Gordon Miller, LLNL, (925) 423-8036, [miller22@llnl.gov](mailto:miller22@llnl.gov)  
Catherine Nesser, DOE Carlsbad Area Office (WIPP), (505) 234-8327  
Fax: (505) 234-8854, [nesserc@wipp.carlsbad.nm.us](mailto:nesserc@wipp.carlsbad.nm.us)  
Pam Poco, LLNL, (925) 422-8006 Fax: (925) 423-4306, [poco2@llnl.gov](mailto:poco2@llnl.gov)  
Bill Westendorf, HQ DOE, (703) 425-2933 or (703) 425-3311, Fax: (703) 425-2933, [bill.westendorf@email.eh.doe](mailto:bill.westendorf@email.eh.doe) or [will\\_west@msn.com](mailto:will_west@msn.com)  
Vickie Wheeler, SRS, (803) 725-0379 Fax: (803) 725-3376, [vickie.wheeler@srs.gov](mailto:vickie.wheeler@srs.gov)

***Line Management Contacts:***

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- For Billy Lee: Rick Jones, DOE EH-52, 19901 Germantown Rd, MD 20874 Phone: 301-903-6061 Fax: 301-903-7773, e-mail: [rick.jones@hq.doe.gov](mailto:rick.jones@hq.doe.gov)
- For Vickie Wheeler: Roger Rollins, SRO, P.O. Box A, Aiken, SC 29801 Phone: 803-725-3956 Fax: 803-725-3376 e-mail: [roger.rollins@srs.gov](mailto:roger.rollins@srs.gov)
- Other team members need to identify their line management.

***Interactions with, & Assistance from Others:***

*To Be Determined....*

***Schedule of Deliverables, Decision Points:***

*To Be Determined....*

*To Be Determined....*

Final Product will be a model chemical work planning document to be placed on the EH-5 website that incorporates the experience, best practices, and lessons-learned from participating DOE sites including private industry.

**Schedule and Decision Points:**

*To Be Determined....*

**Issue 6: Common threads and lessons learned in recent chemical occurrences and identified vulnerabilities**

**ISSUE 6-1: Ensuring that all significant chemical safety vulnerabilities have been identified and addressed (including those that may have an impact only on facility workers.)**

***Description of Issue:***

The DOE Chemical Safety Vulnerability Report of 1994 identified numerous generic and site-specific vulnerabilities, and required Management Response Plans from sites in the DOE defense nuclear complex. Various chemical and radiological occurrences since then, including the May 14, 1997-chemical explosion at Hanford's Plutonium Reclamation Facility (PRF), indicate that significant chemical safety vulnerabilities persist within the DOE complex. In response to the PRF accident, the Secretary of Energy issued four directives requiring several Field Office actions. One of those, the August 4, 1997 Memorandum, was directed at requiring all sites to reassess known chemical and radiological vulnerabilities and to evaluate for new vulnerabilities on a continuing basis. In

significant amounts of unneeded hazardous chemicals.

While the PRF follow up initiative clearly accelerated the progress toward eliminating certain vulnerabilities, the attainment of the goal to identify, characterize, and satisfactorily address all significant chemical safety vulnerabilities is a challenging, ongoing process, especially at the larger DOE sites. The major roadblocks are the size of the problem (e.g., thousands of tanks and hundreds of miles of associated piping); technical issues (e.g., unique, complex, poorly known chemical mixtures stored in aging equipment); competing priorities; and limited resources.

One approach to resolving this issue is to make available and apply throughout the DOE complex a systematic and dependable protocol for assessing vulnerabilities, along with whatever necessary criteria, guidelines and methods. This would attempt to incorporate the best practices within the DOE complex.

### ***Issue 6-1 Champion and Team Members:***

#### **Champion:**

Shiv Seth, DOE-RL, (509) 376-8129, [shivaji\\_s\\_seth@rl.gov](mailto:shivaji_s_seth@rl.gov)

#### **Team Members:**

John Serocki, DOE/EM-37, (301) 903-7999, [john.serocki@em.doe.gov](mailto:john.serocki@em.doe.gov)

Vickie Wheeler, DOE-SR, (803) 725-0379, [vickie.wheeler@srs.gov](mailto:vickie.wheeler@srs.gov)

Mike Arendale, DOE-ORO, (423) 576-9918, [arendalewm@oro.doe.gov](mailto:arendalewm@oro.doe.gov)

Doan Hansen, SCAPA at BNL, (516) 344-7535, [Doan@BNL.gov](mailto:Doan@BNL.gov)

Ken Jaten, (509) 373-9027, [Kenneth\\_H\\_Jaten@rl.gov](mailto:Kenneth_H_Jaten@rl.gov)

Rudy Ollero, (509) 376-0663, [Rodolfo\\_S\\_Rudy\\_Ollero@rl.gov](mailto:Rodolfo_S_Rudy_Ollero@rl.gov)

Don Harlow, (301) 903-4508, [Donald.Harlow@eh.doe.gov](mailto:Donald.Harlow@eh.doe.gov)

### ***Line Management Contacts:***

*Active team members are requested to identify their management's names and addresses so that the team's coordinators can periodically report to their managers the status of the work and to request continued support of the team member's time and effort.*

At DOE-RL: Assistant Manager for Facility Transition, Pete Knollmeyer, (509) 376-7435

At DOE-SR:

At DOE-OR:

At BNL:

At DOE-HQ:

### ***Interactions with, & Assistance from Others:***



*To Be Determined....*

**Assistance:** Will be needed to publish and distribute the proposed guidebook.

**Interactions with Other Organizations:** The proposed guidebook would be of interest to the nuclear fuel-cycle industry, the American Nuclear Society, The U.S. Nuclear Regulatory Commission, the Chemical Manufacturers' Association, and other organizations.

This issue is naturally related to other issues identified at the Workshop (e.g., giving the right priority to chemical safety issues, integrating nuclear and chemical safety, management of safety basis issues, etc.

### ***Schedule of Deliverables, Decision Points:***

#### **Schedule of Deliverables:**

*To be Determined....*

A proposed approach to resolving the issue consists of:

- capturing and institutionalizing the best elements of vulnerability assessments and related efforts (e.g., protocols, methodologies, surveillance practice, tracking and reporting systems) undertaken at various DOE sites; and
- the development and distribution of a guidebook for vulnerability assessment, risk prioritization, and tracking, in light of the 1994 Chemical Safety Vulnerability studies and the PRF follow-up initiatives.

The protocol and approach recently developed and applied at Hanford, which was briefly discussed at the Joint Chemical Safety Issues Workshop, Albuquerque, NM, November 1998, could provide a starting point for this work.

(All team members and other interested people are most welcome to comment and suggest ideas for consideration.)

#### **Decision Points:**

*To be Determined....*

## **ISSUE 6-2: Communicating/exchanging technical information, controls, corrective actions regarding vulnerabilities.**

### ***Description of Issue:***

NONE SUBMITTED -- \*possible merge with Issue 4-2?

### ***Issue 6-2 Champion and Team Members:***

#### **Champion:**

Ken Murphy, DOE-HQ, (301) 903-6514, [Kenneth.Murphy@eh.doe.gov](mailto:Kenneth.Murphy@eh.doe.gov)

#### **Team Members:**

Vickie Wheeler, DOE-SR, 803-725-0379, [vickie.wheeler@srs.gov](mailto:vickie.wheeler@srs.gov)

Ken Jaten, 509-373-9027, [Kenneth\\_H\\_Jaten@rl.gov](mailto:Kenneth_H_Jaten@rl.gov)

Dave Quigley, INEEL, 208-526-0046 Fax: 208-526-5880, [dq1@inel.gov](mailto:dq1@inel.gov)

WA Heineken (423) 576-3803, [HIO@ORNL.GOV](mailto:HIO@ORNL.GOV)

Stephanie Woolf, DOE-ID, (208) 526-2187, [woolfsa@id.doe.gov](mailto:woolfsa@id.doe.gov)

### ***Line Management Contacts:***

*Active team members are requested to identify their management's names and addresses so that the team's coordinators can periodically report to their managers the status of the work and to request continued support of the team member's time and effort.*

### ***Interactions with, & Assistance from Others:***

*To Be Determined....*

### ***Schedule of Deliverables, Decision Points:***

*To Be Determined....*

## **ISSUE 6-3: Addressing the loss of corporate knowledge.**

### ***Description of Issue:***

NONE SUBMITTED AS YET....

### ***Issue 6-3 Champion and Team Members:***

#### **Champion:**

John Hoffmeister, Bechtel/Jacobs, (423) 574-0261, [joh@ornl.gov](mailto:joh@ornl.gov)

**Team Members:**

Harvey Grasso, [Harvey.grasso@oak.doe.gov](mailto:Harvey.grasso@oak.doe.gov)

Lori Ramonas, TRI, (509) 943-5319 (ext. 26), [lori\\_m\\_ramonas@rl.gov](mailto:lori_m_ramonas@rl.gov)

***Line Management Contacts:***

*Active team members are requested to identify their management's names and addresses so that the team's coordinators can periodically report to their managers the status of the work and to request continued support of the team member's time and effort.*

***Interactions with, & Assistance from Others:***

*To Be Determined....*

***Schedule of Deliverables, Decision Points:***

*To be Determined....*

## **Issue 7: Chemical Reactivity and Incompatibilities**

### **Issue 7-1: Improved Access to Technical Information on Chemical Reactivity and Incompatibilities**

***Description of Issue:***

Information and guidance on reactive chemical hazards and incompatibilities are not always adequate / readily available at DOE facilities. This situation could be improved by sharing resources and expertise among the DOE facilities and sites. Many sites have chemical experts with knowledge / experience that experts at other sites may not have, and vice versa. Lessons-learned for facility-specific chemical hazards are sometimes not shared within the same site and often not disseminated beyond the site having the

information. There is a need to capture and share this knowledge and expertise. This is particularly important should the experts leave or retire without documenting knowledge / expertise that is important in the identification and analysis of chemical hazards. There is a need for the DOE community to collect all data on chemical hazards / reactions that the DOE consider to be significant chemical safety information

The purpose of this committee is to provide DOE facilities / sites with general guidance and information on reactive chemical hazards and incompatibilities. This would be done by working with the field elements' chemical experts (being identified by the Issue 7-2 Committee on Lack of Identifiable Technical Personnel) in collecting, analyzing, and interpreting available data on chemical hazards to provide lessons learned to all DOE facilities / sites and to help improve effectiveness of chemical safety programs. The information and guidance includes DOE facility-specific chemical hazards, hazardous / reactive chemicals unique to the major DOE facilities, and information and lessons-learned for other hazardous chemicals that, in the opinion of the DOE experts and members of this committee, are significant and deserve more attention.

### ***Issue 7-1 Champion and Team Members:***

**Champion:** Billy Lee, HQ DOE/EH-52, (301) 903-4884, Fax: (301) 903-7773,  
[billy.lee@eh.doe.gov](mailto:billy.lee@eh.doe.gov)

**Team Members:**

Mike Arendale, ORNL, (423) 576-9918 Fax: (423) 576-3071,  
[arendalewm@oro.doe.gov](mailto:arendalewm@oro.doe.gov)  
Ron Beethe, (505) 268-5829 Fax: (505) 256-9554, [rlbee@flash.net](mailto:rlbee@flash.net)  
Don Harlow, HQ DOE/EH-34, (301) 903-4508 Fax: (301) 903-6383,  
[donald.harlow@eh.doe.gov](mailto:donald.harlow@eh.doe.gov)  
Lance Kloefkorn, 505-665-3288 Fax: 505-665-9427, [kloefkorn@lanl.gov](mailto:kloefkorn@lanl.gov)  
Gordon Miller, LLNL, 925-423-8036, [miller22@llnl.gov](mailto:miller22@llnl.gov)  
Pam Poco, LLNL, 925-422-8006 Fax: 925-423-4306, [poco2@llnl.gov](mailto:poco2@llnl.gov)  
Dave Quigley, INEEL, 208-526-0046 Fax: 208-526-5880, [dq1@inel.gov](mailto:dq1@inel.gov)  
Ann Schubert, WVNS, 716-942-4681 Fax: 716-942-4229,  
[schubea@wv.doe.gov](mailto:schubea@wv.doe.gov)  
Vickie Wheeler, SRS, 803-725-0379 Fax: 803-725-3376,  
[vickie.wheeler@srs.gov](mailto:vickie.wheeler@srs.gov)

### ***Line Management Contacts:***

*Active team members are requested to identify their management's names and addresses so that the team's coordinators can periodically report to their managers the status of the work and to request continued support of the team member's time and effort.*

- For Billy Lee: Rick Jones, HQ DOE EH-52, 19901 Germantown Rd, MD, 20874 Phone: 301-903-6061 Fax: 301-903-7773 e-mail:

- For Dave Quigley: Robert Marcinko, P.O. Box 1625, Idaho Falls, ID, 83415-4129 Phone: 208-526-3590 Fax: 208-526-8053 e-mail: [rmarcink@inel.gov](mailto:rmarcink@inel.gov)  
Other team members need to identify their line management.

### ***Interactions with, & Assistance from Others:***

*To Be Determined....*

### ***Schedule of Deliverables, Decision Points:***

#### **Schedule and Decision Points:**

*To Be Determined....*

**Final Product:** The compilation of information and lessons-learned on special chemical hazards for DOE facilities/sites. Guidance on EH-5 web-site addressing special chemical hazards.

## **Issue 7-2 and 2-2, combined: Identification and Use of Qualified Technical Personnel**

\*\*[Please note that issues 2-2 (“Available Expertise”) and 7-2 have been combined since they appeared to be identical.]

### ***Description of Issue:***

The lack of identifiable technical personnel, well versed in areas of chemical safety, that can be used as a resource to aid in work planning and execution. Issue description: During operations involving chemicals many chemical safety questions can arise. These questions can involve the interpretation of technical data, determinations of how work can safely be performed, determining reactivities and incompatible situations, identifying time sensitive chemicals, etc. These questions can arise during all aspects of the chemical's life cycle such as storage, waste, and use, and can occur in all operations involving chemicals including D&D activities, laboratory use, maintenance activities, etc.

The purpose of this committee is to identify ways to get people who are knowledgeable in chemical safety involved with workers and planners so that the safety envelope is ensured. Issues to solve would include how to identify chemical safety "experts", determining their qualifications, roles and responsibilities of these "experts", and what to do if the "expert" does not know the answer. Once identified, these experts will be available to workers and planners to use as resources.

## ***Issue 7-2/2-2 Champion and Team Members:***

### **Champion:**

Dave Quigley, INEEL (208) 526-0046 FAX: (208) 526-5880, [dql@inel.gov](mailto:dql@inel.gov)

### **Team Members:**

Mike Arendale, ORNL, (423) 576-9918, Fax: (423) 576-3071,

[arendalewm@oro.doe.gov](mailto:arendalewm@oro.doe.gov)

Ron Beethe, (505) 268-5829, Fax: (505) 256-9554, [rlbee@flash.net](mailto:rlbee@flash.net)

Don Harlow, HQ DOE/EH-34, (301) 903-4508, Fax: (301) 903-6383,

[donald.harlow@eh.doe.gov](mailto:donald.harlow@eh.doe.gov)

Lance Kloefkorn, (505) 665-3288 Fax: (505) 665-9427, [Kloefkorn@lanl.gov](mailto:Kloefkorn@lanl.gov)

Gordon Miller, LLNL, (925) 423-8036, [miller22@llnl.gov](mailto:miller22@llnl.gov)

Pam Poco, LLNL, (925) 422-8006, Fax: (925) 423-4306, [poco2@llnl.gov](mailto:poco2@llnl.gov)

Dave Quigley, INEEL, (208) 526-0046, Fax: (208) 526-5880, [dq1@inel.gov](mailto:dq1@inel.gov)

Ann Schubert, WVNS, (716) 942-4681, Fax: (716) 942-4229, [schubea@wv.doe.gov](mailto:schubea@wv.doe.gov)

Vickie Wheeler, SRS, (803) 725-0379, Fax: (803) 725-3376, [vickie.wheeler@srs.gov](mailto:vickie.wheeler@srs.gov)

Doan Hansen, SCAPA at BNL, (516) 344-7535 FAX (516) 344-3284,

[sepbnl.gov/scapa](http://sepbnl.gov/scapa)

John Hoffmeister, Bechtel Jacobs (423) 574-0261, [ajh@ornl.gov](mailto:ajh@ornl.gov)

Billy Lee, DOE EH-52, (301) 903-4884, [billy.lee@eh.doe.gov](mailto:billy.lee@eh.doe.gov)

## ***Line Management Contacts:***

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- For Dave Quigley: Robert Marcinko, P.O. Box 1625, Idaho Falls, ID, 83415-4129, phone: (208) 526-3590, Fax: (208) 526-8053, email: [rmarcink@inel.gov](mailto:rmarcink@inel.gov)
- For Mike Arendale: Martin H. McBride, Director, Nuclear Safety Division (SE-33), DOE-ORO, Federal Building, P.O. Box 2001, Oak Ridge, Tennessee, 37830; phone: (423) 241-4713, Fax: (423) 576-3071, email: [mcbbridemh@oro.doe.gov](mailto:mcbbridemh@oro.doe.gov)

## ***Interactions with, & Assistance from Others:***

*To Be Determined....*

## ***Schedule of Deliverables, Decision Points:***

### **Schedule and Decision Points:**

*To Be Determined....*

**Final Product:** Initially, the primary deliverable of this committee is a plan on how this issue can be resolved which would then be submitted to DOE for approval and implementation.

## **Issue 8: Integrating Chemical Safety and Nuclear Safety**

### **ISSUE 8-1: Relevance of TSRs or TSR-like controls for chemical hazards in nuclear or non-nuclear DOE facilities.**

#### ***Description of Issue:***

There are adequate DOE directives and guidance for contractors to identify hazards and develop / implement hazard controls in DOE nuclear facilities. However, DOE's requirements and guidance is lacking for non-nuclear/ chemical/toxicological hazards due in large part to the cancellation of DOE Order 5481.1B, "A Safety Analysis and Review System".

Some DOE field offices have retained DOE Order 5481.1B in their contracts while others have allowed the contractors to identify what is required through the S/RIDs, Work Smart Standards, or ISM processes. It is stated in DOE P 450.4, Safety Management System Policy, that "...Before work is performed, the associated hazards shall be evaluated and an agreed-upon set of safety standards and requirements shall be established which, if properly implemented, will provide adequate assurance that the public, the workers, and the environment are protected from adverse consequences...." While the ISM directives and guidance documents do establish the basic requirements for identifying hazards and developing controls, they do not provide the degree of detail that many people feel are necessary to uniformly implement these requirements across the DOE complex for non-nuclear hazards.

There is not a uniform position within DOE Complex on controlling non-nuclear/ toxicological hazards. On a national level, DOE's toxicological hazards are very small in

for Safety Class (SC) designation of SSCs in facilities or processes with only toxicological hazards. However, this position does not exclude or differentiate treatment of toxicological hazards from the hazard analysis activity in nuclear facilities.

Some related issues are as follows:

- Should we apply nuclear guidance to non-nuclear portions? (e.g., level of controls, level of safety documentation, etc.)
- Is a Safety Class SSCs required for chemical hazards that may challenge the public?
- Should we have TSRs for chemical hazards in nuclear facilities? If so, should Price-Anderson Act apply to violations of TSRs for chemicals?
- What type of authorization basis documents, such as evaluation criteria, functional classification, etc. for non-nuclear facilities?
- Should we develop a USQ-like process for non-nuclear facilities?
- How should we treat a combined release of chemical and nuclear materials?

It was suggested during the Joint DOE and EFCOG Chemical Safety Workshop that a regulatory driver in the form of a DOE standard or guidance should be developed to deal with the non-nuclear/toxicological hazards in the DOE authorization basis.

### ***Issue 8-1 Champion and Team Members:***

#### **Champion:**

Ingle Paik, WSMS – SRS, (803) 502-9621, Fax: (803) 502-3021,  
[ingle.paik@wsms.com](mailto:ingle.paik@wsms.com)

#### **Team members:**

Mike Arendale, DOE-ORO, (423) 576-9918, Fax: (423) 576-3071,  
[arendalewm@oro.doe.gov](mailto:arendalewm@oro.doe.gov)  
Jeff Cravens, DOE Y-12, (423) 576-3148, [cravensjk@ornl.gov](mailto:cravensjk@ornl.gov)  
Douglas Dearolph, DOE-SR, (803) 725-9607, Fax: (803) 725-7688,  
[dj.dearolph@srs.gov](mailto:dj.dearolph@srs.gov)  
Gary Hagan, LMES, (423) 576-8306, Fax: (423) 241-1992, [gfh@ornl.gov](mailto:gfh@ornl.gov)  
Sarah Hartson, DOE-ORO/Y-12, (423) 241-6446, Fax: (423) 576-8010,  
[hartsons@ornl.gov](mailto:hartsons@ornl.gov)  
Bill Lussie, DOE-OAK, (925) 423-4175, Fax: (925) 522-5457,  
[bill.lussie@oak.doe.gov](mailto:bill.lussie@oak.doe.gov)  
Catherine Nesser, WIPP, (505) 234-8327, Fax: (505) 234-8854,  
[nesserc@wipp.carlsbad.nm.us](mailto:nesserc@wipp.carlsbad.nm.us)  
Jennie Richardson, LANL, (505) 665-4163, Fax: (505) 665-8729,  
[jarichardson@lanl.gov](mailto:jarichardson@lanl.gov)  
David Sheffey, LMES/Y12, (423) 576-8499, Fax: (423) 576-3831, [shf@ornl.gov](mailto:shf@ornl.gov)



### ***Line Management Contacts:***

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### ***Interactions with, & Assistance from Others:***

*To Be Determined....*

**Assistance** from DOE Office of Nuclear Safety Policy and Standards  
and "buy-in" from EFCOG Safety Analysis Working Group/Authorization Basis  
Subgroup

**Interaction with** and "buy in" from DOE DP, ER and EH and DOE Field Offices

### ***Schedule of Deliverables, Decision Points:***

#### **Deliverables:**

- Task Plan and Milestones
- Formation of a working group
- DOE Standard or Preparation Guide for Chemical Safety/Hazards Analysis

#### **Schedule and Decision Points:**

*To Be Determined....*

## **Issue 8-2: Handling the combined consequence of chemicals, or the combination of chemicals and radionuclides.**

### ***Description of Issue:***

Emergency planning, hazard assessment, and safety analysis of Department of Energy (DOE) facilities require consideration of potential exposures to mixtures of chemicals, as well as mixtures of chemicals and radionuclides, released to the atmosphere. The consequence of simultaneous exposure to several radionuclides have routinely been added by summing the radiation dose for each radionuclide present. In the past, unlike radionuclides, the consequences of each chemical have been analyzed separately. This approach is not conservative, and may not adequately protect the health of persons exposed to mixtures.

Exposure to chemical mixtures may lead to additive, synergistic, or antagonistic health effects. Default recommendations for use in emergency management and safety analysis within the DOE complex where potential exists for releases of mixtures of chemicals has been developed. Methodology for application of these recommendations has also been developed. A paper describing these methodologies has been accepted for publication in the journal Applied Occupational and Environmental Hygiene. This describes the default methodology that has been developed for the analysis of the consequences of exposure to mixtures of chemicals for DOE's subcommittee on Consequence Assessment and Protective Actions (SCAPA). A copy of this paper is attached below.

A similar document was developed by the EFCOG-SAWG Nonradiological Hazardous Materials Safety Analysis Subgroup (NHM), and was included in the packet of deliverables that was distributed in June 1996. This NHM deliverables packet also included a document describing the "Differences between chemical and radiological risk guidelines and consequence calculations". A copy of this document is also attached.

It is my view that a path forward to facilitate implementation throughout the DOE complex of these default methodologies for analyzing exposure to mixtures of chemicals needs to be developed. Exactly how the consequences of simultaneous exposure to radionuclides and chemicals should be handled still needs to be determined. Exposure to either may exacerbate the health consequences of the other.

I need input from all of you regarding this issue. What should the draft document include? Can the documents described above (and copied below) form the basis of this draft document? If so, what should be included and what should be left out? What recommendations should we make to DOE-EH?

### ***Issue 8-2 Champion and Team Members:***

#### **Champion:**

Doug Craig, WSRS, (803) 502-9621, [doug.craig@wsrs.com](mailto:doug.craig@wsrs.com)

#### **Team Members:**

Doan Hansen, SCAPA at BNL, (516) 344-7535 FAX (516) 344-3284,  
<http://www.sepbnl.gov/scapa>  
Sarah Lane, LLNL, (925) 423-6360, [lane13@llnl.gov](mailto:lane13@llnl.gov)  
Laurence Lee, INEEL/LMITCO, (208) 526-0421, [leelg@inel.gov](mailto:leelg@inel.gov)  
Grant W. Ryan, DESH/Hanford (509) 376-5114, [Grant\\_W\\_Ryan@rl.gov](mailto:Grant_W_Ryan@rl.gov)  
David J. Seidel, LANL/ESH-3 (505) 667-3363, [dseidel@lanl.gov](mailto:dseidel@lanl.gov)  
Steve Wilson, WSRC (803) 208-6608, [Steve.Wilson@srs.gov](mailto:Steve.Wilson@srs.gov)

### ***Line Management Contacts:***

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### ***Interactions with, & Assistance from Others:***

*To Be Determined....*

These will be discussed at the EFCOG-SAWG Authorization Basis subgroup workshop in Albuquerque January 25-26, 1999.

### ***Schedule of Deliverables, Decision Points:***

#### **Deliverables:**

*To Be Determined....*

#### **Schedule of Deliverables:**

*To Be Determined....*

The schedule for completion of this work is fairly aggressive. The issues, Champion's statement, Champion and Team Contact Information are to be submitted for posting on the web by November 17, 1998. Issue plans are to be submitted for posting on the web for comment by December 2, 1998. Final plans incorporating comments are scheduled for completion by January 12, 1999.

The ultimate goal is to have a Product/Presentation ready in time for the annual EFCOG-SAWG Workshop in June 1999.

#### **Decision Points:**

*To Be Determined....*

## **Issue 9-1: A Road-map of Chemical Safety Requirements**

### ***Description of Issue:***

The DOE Management Response Plan, prepared in response to the 1994 Chemical

DOE as a reason for not addressing known deficiencies in environment, safety and health chemical safety programs. The Management Response Plan called for DOE assistance to the field organizations in integrating DOE, EPA and OSHA requirements related to chemical safety, and specifically called for development of a "road-map" for chemical safety to be provided to DOE sites, that clarifies existing requirements and compliance objectives and provides guidance in achieving them. The issue being addressed by this team is whether or not such a road-map of requirements is still needed by the sites to facilitate the determination of the legal and regulatory requirements that apply to any given type of operation based on the hazards present.

The goal of this team is to establish a clearinghouse of information, approaches and tools that are already in use within the DOE complex to facilitate the identification and implementation of regulatory requirements for chemical safety. This clearinghouse will identify and describe existing models, systems and approaches, will facilitate the exchange of information and will provide a basis for determining the need for the development of a matrix of requirements by type of operation or hazard.

The team will inventory and evaluate existing guidance within the DOE complex (i.e., tools, programs, lists) that provide the regulatory requirements and best practices needed for a comprehensive chemical safety program. The DOE complex has a wide variety of operations, ranging from R&D environments to D&D environments. The different approaches currently being used in the complex to identify and implement the appropriate guidance are expected to be sufficiently broad based to cover the spectrum of activities at any one of the DOE related sites.

Once an inventory of the existing programs is complete, an overall evaluation of the existing approaches will be conducted. This evaluation will result in the determination of whether guidance providing a more systematic requirements road-map is needed. If needed, this guidance could be operation based (i.e., D&D requirements, R&D requirements, etc.), or hazard based (i.e., lead, cadmium, chemical storage, etc.). All of the programs, tools, and other approaches compiled will be made available to individuals interested in seeing what others are doing to address this need.

### ***Issue Champion and Team Members:***

#### **Champions:**

James Woodring, DOE-ANL, (630) 252-5641, Fax: (630) 252-7608,

[jwoodring@anl.gov](mailto:jwoodring@anl.gov)

Raeanna Geiger, LANL, (505) 665-0136, Fax: (505) 665-9427, [raeanna@lanl.gov](mailto:raeanna@lanl.gov)

Gail Kleiner, DOE-HQ, (301) 903-5601, Fax: (301)903-7773,

[gail.kleiner@eh.doe.gov](mailto:gail.kleiner@eh.doe.gov)

#### **Team Members:**

John Piatt, PNNL, (352) 509-372-4244, Fax: (509) 372-4378, [John.Piatt@pnl.gov](mailto:John.Piatt@pnl.gov)

David Quigley, INEEL, (208) 526-0046, Fax: (208) 526-5880, [dquigley@inell.gov](mailto:dquigley@inell.gov)

Bill Westendorf, PNNL, (301) 515-9654, Fax: (301) 515-9658,  
[bill.westendorf@email.eh.doe](mailto:bill.westendorf@email.eh.doe) or [will\\_west@msn.com](mailto:will_west@msn.com)  
Stephanie Woolf, DOE-ID, (208)526-2187, Fax: (208) 526-0553,  
[woolfsa@id.doe.gov](mailto:woolfsa@id.doe.gov)

### ***Line Management Contacts:***

*Active team members are requested to identify their management's names and addresses so that the team's coordinators can periodically report to their managers the status of the work and to request continued support of the team member's time and effort.*

- For John Piatt: Lynn Franklin, Group Leader, Environmental Policy and Risk Management, Environmental Technology Department, PNNL, email: [lynn.franklin@pnl.gov](mailto:lynn.franklin@pnl.gov), Phone: 509-372-4969
- For Gail Kleiner: Kenneth Murphy, Team Leader, Chemical Safety Team, DOE Office of Worker Protection Programs and Hazards Management (EH-52, Rick Jones, Director) in the Office of Worker Health and Safety (EH-5, Joseph Fitzgerald, Deputy Assistant Secretary.)

### ***Interactions with, & Assistance from Others:***

*To Be Determined...*

**Assistance:** EFCOG and DOE report to DOE sites that they are developing a clearinghouse of requirements-based tools for managing chemical safety for the mutual benefit of all DOE sites and request that sites having such tools make them available via internet site addresses, electronic form, etc.

**Interactions with Others:** May interact with any site willing to share or needing a method to determine what requirements apply to a given hazard or operation. Expect to interact regularly with EH-52 Web-master to set up links from tools to the DOE Chemical Safety Home-Page.

### ***Schedule of Deliverables, Decision Points:***

*To Be Determined....*

#### **Deliverables:**

Establish a Clearinghouse of information, approaches and tools that are being used within the DOE complex to facilitate the identification and implementation of regulatory requirements for chemical safety. Include programs, lists, inventories

and other relevant tools involving regulatory requirements and best practices for managing chemical safety.

- Set up a web-based bulletin board that allows for the posting of descriptions of various models, systems and approaches to gathering and interpreting chemical safety requirements information (establish a point of contact for each DOE site interested in participating );
- Establish a users group that will allow for the exchange of ideas, notification of new approaches as they are identified, and discussion of approaches to the interpretation and implementation of new requirements as they arise.
- Evaluate the Clearinghouse inventory of the existing guidance currently being used within the DOE complex (i.e., tools, programs, lists) to provide the regulatory requirements and best practices needed for a comprehensive chemical safety program.
- Based on this evaluation, determine whether guidance providing a more systematic requirements road-map is needed.
- If needed, determine whether this guidance should be operation based (i.e., D&D requirements, R&D requirements, etc.), or hazard based (i.e., lead, cadmium, chemical storage, etc.).
- All of the programs, tools, and other approaches compiled will be made available to individuals interested in seeing what others are doing to address this need.

**Schedule of Deliverables:**

*To Be Determined....*

**Decision Points:**

*To Be Determined....*

- Must decide when to stop trying to collect requirements-based tools and start evaluating their adequacy.
- Must determine whether a more systematic requirements road-map is necessary.

# Issue 10-1: Chemical Life Cycle Management and Best Management Practices

## *Description of Issue:*

Within the Department of Energy (DOE) Complex there exists a myriad of operations with different missions, complexity, and associated hazards. All of these operations, to some extent involve the acquisition, use, storage, and final disposition of chemicals. Recently, DOE Headquarters issued for review, a guideline for the management of chemicals, based on the Hanford Site Chemical Management Requirements. There is a need for the DOE complex to perform a thorough review of this guideline to assure its applicability, relevance, and adequacy if it is to be applied across the board.

*[combined with 10-3, “Define Stages of Life Cycle Management” – No champion...]*

## *Issue Champion and Team Members:*

### **Champions:**

William D. (Bill) Adair, Fluor Daniel Hanford, (509) 376-0428, Fax: (509) 372-2828, [william\\_d\\_\(bill\)\\_adair@rl.gov](mailto:william_d_(bill)_adair@rl.gov)

James (Jim) Morgan, WSRC, (803) 557-4668, Fax: (803) 557-5544, [james.morgan@srs.gov](mailto:james.morgan@srs.gov)

### **Team Members:**

Mark Brynildson, SNL-CA, (925) 294-3150, Fax: (925) 294-6025, [mebryni@sandia.gov](mailto:mebryni@sandia.gov)

Steve Harris, LLNL, (925) 422-2256, Fax: (925) 424-2119, [harris12@llnl.gov](mailto:harris12@llnl.gov)

Jonathan Tapia, LANL, (505) 667-9242, Fax: (505) 665-7679, [tapiaj@lanl.gov](mailto:tapiaj@lanl.gov)

Dave Quigley, INEEL, (208) 526-0046, Fax: (208) 526-5880, [dq1@inel.gov](mailto:dq1@inel.gov)

Pam Poco, LLNL, (925) 422-8006, Fax: (925) 423-4306, [poco2@llnl.gov](mailto:poco2@llnl.gov)

Stephanie Woolf, DOE- ID, (208) 526-2187, Fax: (208) 526-0553, [woolfsa@id.doe.gov](mailto:woolfsa@id.doe.gov)

Cory Wilkinson, LLNL, (301) 916-7721, Fax: (301) 916-7777, [wilkinson3@llnl.gov](mailto:wilkinson3@llnl.gov)

Billy Lee, DOE-HQ, (301) 903-4884, Fax: (301) 903-7773, [billy.lee@eh.doe.gov](mailto:billy.lee@eh.doe.gov)

Wendy Mosca, BNL, (516) 344-4935, Fax: (516) 344-7497, [mosca@bnl.gov](mailto:mosca@bnl.gov)

Richard E. Johanson, PNNL (509) 375-3901, Fax: (509) 372-4747, [richard.johanson@pnl.gov](mailto:richard.johanson@pnl.gov)

Thaddeus E. (Ted) Tomczak, HQ DOE/SC-83, (301) 903-6916, Fax: (301) 903-7047, [Thaddeus.Tomczak@oer.doe.gov](mailto:Thaddeus.Tomczak@oer.doe.gov)

### **Team members from Issue 10-3:**

Harvey Grasso, DOE-OAK, [harvey.grasso@oak.doe.gov](mailto:harvey.grasso@oak.doe.gov)

David J. Seidel, LANL, (505) 667-3363, [dseidel@lanl.gov](mailto:dseidel@lanl.gov)

### ***Line Management Contacts:***

*Active team members are requested to identify their management's names and addresses so that the team's coordinators can periodically report to their managers the status of the work and to request continued support of the team member's time and effort.*

The team members line management will be identified in the future, as applicable, to assure adequate dissemination of information, line management support, and funding.

### ***Interactions with, & Assistance from Others:***

*To Be Determined*

#### **Assistance:**

This activity is by design, a joint effort among participants from DOE and the contractors from the various DOE sites. The results of this activity are identified within section 4.0. It is assumed any revision to the DOE guidelines for chemical management resulting from this activity will incorporate the recommendations from DOE, line management, and other contractor staff.

#### **Interactions with Others:**

Interactions with other applicable and relevant organizations will be identified, as applicable.

### ***Schedule of Deliverables, Decision Points:***

#### **Deliverables:**

The review of this guideline will result in the following deliverables:

- A recommendation on the intent and usage of the DOE guideline
- The clarification between a chemical management plan and a chemical management system
- Validate the appropriateness of the various elements of the guideline and whether it is at the appropriate level to allow implementation at the DOE complex across the board
- A joint contractor and DOE revision of the guideline to set forth a recommended approach to chemical management

#### **Schedule of Deliverables:**

*To Be Determined*

#### **Decision Points:**

*To Be Determined*



# Issue 10-2: Chemical Life Cycle Management and Best Management Practices

## *Description of Issue:*

NONE SUBMITTED AS YET...

## *Issue Champion and Team Members:*

### **Champions:**

Paul Krupin, DOE-RL, (509) 372-1112, [Paul\\_J\\_Krupin@rl.gov](mailto:Paul_J_Krupin@rl.gov) and  
George Schlossnagle, DOE-EH, 301-903-9418, [george.schlossnagle @eh.DOE.gov](mailto:george.schlossnagle@eh.DOE.gov)

### **Team Members:**

Curtis Potter, WIPP, [POTTER@CARLSBAD.NM.US](mailto:POTTER@CARLSBAD.NM.US)  
Dave Quigley, INEEL, (208) 526-0046, Fax: (208) 526-5880, [dq1@inel.gov](mailto:dq1@inel.gov)  
Stephanie Woolf, DOE- ID, (208) 526-2187, Fax: (208) 526-0553,  
[woolfsa@id.doe.gov](mailto:woolfsa@id.doe.gov)  
Mike Huff, DynMcDermott SPR Petroleum Gas Co. (504) 734-4816, Fax: ( )  
- , [michael.huff@spr.doe.gov](mailto:michael.huff@spr.doe.gov)

## *Line Management Contacts:*

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## *Interactions with, & Assistance from Others:*

*To Be Determined*

## *Schedule of Deliverables, Decision Points:*

*To Be Determined*

*January 27, 1999*